

30 April 1974

MEMORANDUM FOR THE RECORD

SUBJECT: Number-Two Finance Position in [REDACTED] 25X1A6a

S/S
WDM
TBY
KAL
CIR

25X1A9a On 30 April, Mr. Tom Yale, Director of Finance,
25X1A6a Mr. [REDACTED], Chief of Station, [REDACTED], Mr. [REDACTED],
25X1A6a Chief, [REDACTED] Branch, and the undersigned got together
25X1A6a for the purpose of determining the support/finance require-
25X1A6a ments for the [REDACTED] Station in view of the recent establishment
of [REDACTED] as a Station. After discussing the situation in
detail, the group reached the following conclusions and
agreements.

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25X1A9a 1. We would eliminate the second finance position
currently held by Mr. [REDACTED] in FY 75, with
Mr. [REDACTED] departing the Station 30 June 75.

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2. The second finance position, GS-15, would remain.

3. The secretary who will be departing to the Station
this fall would be trained in clerical finance and adminis-
trative matters so that she could assist Mr. [REDACTED]
in the finance and administrative clerical duties of the
Station.

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25X1A9a 4. Since there will be only one individual trained
in monetary matters, the Office of Finance would have
individuals on standby who could proceed to [REDACTED] to fill
in for Mr. [REDACTED] if he was unavoidably absent and the
Station needed a temporary replacement.

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(a) This type of travel would have to be at
the expense of EUR.

25X1A6a (b) We would write an independent contract for
some of the wives of the Station to serve as escorts
when large sums of money were involved and/or travel
outside of [REDACTED] was required.

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(c) These contracts are to be written by the European Division.

(d) A specific sum will be paid to the individual who performs this escort duty on a trip-by-trip basis.

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[REDACTED]
C/E/SS

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DDO/E/SS: [REDACTED]:bao (30 Apr 74)

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